

**POSTED**

Date: 4/27/2024

**PURCHASE REQUEST**

LGU: **CITY OF CALAPAN**

Fund: **GENERAL FUND**

Department: SP


PR No.: 0799

Section: \_\_\_\_\_

FPP: 1021

Date: 04-27-24

Item No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
1	unit	Printer, AIO Multifunction, w/ ADF Specs: Print/Scan/Copy/Fax: Legal/Long Ink System: Ecotank 2-Sided & Borderless Printing Wifi Direct Connection Paper Handling: 1 Paper Tray	1	19,900.00	19,900.00
2	unit	Printer, Multifunction Specs: Print/Copy/Scan: A4, Letter Ink System: Ecotank Wifi Direct Connection Paper Handling: 1 Paper Tray	1	14,900.00	14,900.00
3	units	Printer, Multifunction Specs: Print/Copy/Scan: A4, Letter Ink System: Ecotank Paper Handling: 1 Paper Tray	2	13,000.00	26,000.00
4	units	Printer, Single Function Specs: Ink System: Ecotank Paper Handling: 1 Paper Tray	2	8,900.00	17,800.00
<b>TOTAL</b>					<b>78,600.00</b>

  
**LORIETA R. A. GALICIA**  
 CGDN - CITY BUDGET OFFICER  
*OTHER SUPPLIES & MAT'LS OF PAPER*

Purpose: to be used at the Vice Mayor's Office, Records, PAO, Admin and SPIO

Requested by:  
Signature: \_\_\_\_\_  
Printed Name: **ROMMEL A. IGNACIO**

Cash Availability:  
Signature: \_\_\_\_\_  
Printed Name: **NICASIO CATAPANG**

Approved by:  
Signature: \_\_\_\_\_  
Printed Name: **ROMMEL A. IGNACIO**