

PURCHASE REQUEST

POSTED

Date: 4/13/2024

LGU: **CITY OF CALAPAN**

Fund: **SPECIAL EDUCATION FUND**

| | | |
|------------------------|---------------------|------------------------|
| Department: <u>CED</u> | PR No.: <u>0440</u> | Date: <u>4/11/2024</u> |
| Section: <u>DepED</u> | FPP: _____ | |

| Item No. | Unit | Item Description | Quantity | Unit Cost | Total Cost |
|--|------|--|----------|-----------|-------------------|
| DepEd Related Activities | | | | | |
| <u>All Schools</u> | | | | | |
| <i>Conduct of Division Level Competitions/Activities</i> | | | | | |
| LOT 1. FOOD | | | | | |
| <i>April 20, 2024</i> | | | | | |
| 1 | pax | AM Snack <i>(hamburger, canned or tetra pack orange juice)</i> | 540 | 80.00 | 43,200.00 |
| 2 | pax | Lunch <i>(rice, fried chicken, chopsuey, banana, water)</i> | 54 | 155.00 | 8,370.00 |
| 3 | pax | PM Snack <i>(pansit, canned or tetra pack orange juice)</i> | 540 | 80.00 | 43,200.00 |
| <i>April 21, 2024</i> | | | | | |
| 4 | pax | AM Snack <i>(chicken burger, canned or tetra pack orange juice)</i> | 54 | 80.00 | 4,320.00 |
| 5 | pax | Lunch <i>(rice, dried pork adobo, pinakbet, ponkan, water)</i> | 54 | 155.00 | 8,370.00 |
| 6 | pax | PM Snack <i>(spaghetti, canned or tetra pack orange juice)</i> | 54 | 80.00 | 4,320.00 |
| <i>April 22, 2024</i> | | | | | |
| 7 | pax | AM Snack <i>(tuna burger, canned or tetra pack orange juice)</i> | 54 | 80.00 | 4,320.00 |
| 8 | pax | Lunch <i>(rice, pork kaldereta, buttered vegetable, apple, water)</i> | 54 | 155.00 | 8,370.00 |
| 9 | pax | PM Snack <i>(canton-sotanghon, canned or tetra pack orange juice)</i> | 54 | 80.00 | 4,320.00 |
| Subtotal | | | | | 128,790.00 |
| LOT 2. MATERIALS | | | | | |
| 10 | pcs | Medal - Gold <i>(with DepEd Calapan City logo)</i> | 200 | 50.00 | 10,000.00 |
| 11 | pcs | Glass Trophies <i>(height: 12 inches)</i> | 2 | 1,450.00 | 2,900.00 |
| 12 | pcs | Glass Trophies <i>(height: 14 inches)</i> | 2 | 1,980.00 | 3,960.00 |
| 13 | pcs | Glass Trophies <i>(height: 16 inches)</i> | 2 | 2,975.00 | 5,950.00 |
| 14 | ream | A4 bond paper | 5 | 280.00 | 1,400.00 |
| Subtotal | | | | | 24,210.00 |
| TOTAL | | | | | 153,000.00 |

OK TO BUDGET AVAILABILITY

LORIETA R. A. GALICIA




CEDH - CITY BUDGET OFFICER

DepEd Related Activities

(All items)

STF - 2024

Purpose: Procurement of meals and materials during the conduct of 2024 Division Schools Business Conference of Calapan City.

| | | |
|---|---|---|
| Requested by:  NICANOR E. ALCAÑICES | Cash Availability:  NICASIO R. CATAPANG | Approved by:  MARLOU E. MORILLO |
|---|---|---|

Signature:
Printed Name: