

BESA BLESC

649

PURCHASE REQUEST

POSTED

CK WITH BAC

Date: 2/24/2024

LGU: **CITY OF CALAPAN**

Fund: **GENERAL FUND**

Department: _____
Section: CIO

PR No.: 0106
FPP: _____

Date: 02/23/2024

Item No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
1	pcs	NEWSLETTER PRINTING 8pages colored front & black, colored centerfold, bookpaper, size 11"x13"	7500	12.50	93,750.00
TOTAL					93,750.00

OKAS TO BUDGET AVAILABILITY A 112

[Signature]
LORIETA R. A. GALICIA
NON-CITY BUDGET OFFICER

Communication and Development Program

Purpose: for the use of CIO's Promotional Materials

Requested by:
[Signature]
Signature: _____
Printed Name: **EVARO R. VENTURINA**
Designation: *Executive Assistant I*

Cash Availability:
[Signature]
Signature: _____
Printed Name: **NICASIO D. CATAPANG**
Designation: *City Treasurer*

Approved by:
[Signature]
Signature: _____
Printed Name: **MARILOU F. MORILLO**
Designation: *City Mayor*