

PURCHASE ORDER

CITY OF CALAPAN

Supplier: LIHAN CONSUMER GOODS TRADING	P.O. No.: _____
Address: Calapan City	Date: _____
TIN: 636-197-761-000	Mode of Procurement: <u>Small Value</u>
	PR No./s: <u>215</u>

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

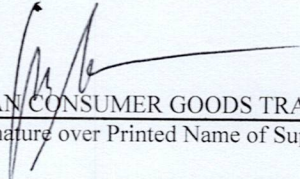
Place of Delivery: SP	Delivery Term: FOB Destination
Date of Delivery: within 30 days upon receipt of PO	Payment Term: N/60

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
Lot 2 - Office Supplies					
71	pad(s)	post-it notepad, 3x5	25	68.00	1,700.00
72	pc(s)	pressboard folder, long, blue, violet, pink, brown, g	258	21.00	5,418.00
73	pc(s)	pressboard folder, short, blue, violet, pink, brown, g	49	18.00	882.00
74	pc(s)	puncher, 2 holes	4	447.00	1,788.00
75	box(es)	push pin	4	38.00	152.00
76	pc(s)	record book, 150p	10	88.00	880.00
77	pc(s)	record book, 300p	11	137.00	1,507.00
78	pc(s)	record book, 500p	9	156.00	1,404.00
79	box(es)	rubber bond, miki size big	2	346.00	692.00
80	box(es)	rubber bond, regular size	2	287.00	574.00
81	pc(s)	ruler, stainless 12"	10	135.00	1,350.00
82	pc(s)	scissor, HD	1	86.00	86.00
83	pc(s)	scissor, stainless	12	226.00	2,712.00
84	pc(s)	scotch tape, 1"	33	38.00	1,254.00
85	pc(s)	scotch tape, 2"	18	68.00	1,224.00
86	pc(s)	sharpener, automatic	3	396.00	1,188.00
87	box(es)	signpen 0.5, black gtech	1	947.00	947.00
88	box(es)	signpen gel ink 0.3, black, finetech	4	947.00	3,788.00
89	box(es)	signpen gel ink 0.5, black	12	363.00	4,356.00
90	box(es)	signpen gel ink 0.5, blue	4	363.00	1,452.00
91	box(es)	signpen gel ink 0.5, red	4	363.00	1,452.00
92	box(es)	signpen HI-techpoint V10 grip black	1	1,097.00	1,097.00
93	box(es)	signpen HI-techpoint V10 grip blue	10	1,097.00	10,970.00
94	box(es)	signpen, bxrt-V7 retractable, 0.7 blue	4	1,048.00	4,192.00
95	pack(s)	soy sauce, 350ml	1	23.00	23.00
96	pc(s)	stampad	4	47.00	188.00
97	pc(s)	stampad ink for self inking stamps	2	297.00	594.00
98	box(es)	staple wire #35	17	78.00	1,326.00
99	pc(s)	stapler w/ built in remover	6	417.00	2,502.00
100	pc(s)	stapler, big	2	417.00	834.00
101	pack(s)	sticker paper A4 10s, glossy/matte, white	40	54.00	2,160.00
102	pack(s)	sticky note, "sign here", arrow	15	47.00	705.00
103	pack(s)	sticky note, 1x3cm	1	47.00	47.00
104	kl(s)	sugar brown, 1kl	7	118.00	826.00
105	pc(s)	tape dispenser, big	6	137.00	822.00

(Total Amount in Words) **61,092.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:


LIHAN CONSUMER GOODS TRADING
Signature over Printed Name of Supplier

Date

Very truly yours,


ROMMEL A. IGNACIO
City Vice Mayor