

PURCHASE ORDER

CITY OF CALAPAN

Supplier: DMP OFFICE SUPPLIES AND EQUIPMENT TRADING	P.O. No.: _____
Address: <u>Camilmil, Calapan City</u>	Date: _____
TIN: <u>222 609 293 001</u>	Mode of Procurement: <u>Small Value</u>
	PR No./s: <u>101</u>

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:


Place of Delivery: <u>CTID</u>	Delivery Term: <u>FOB Destination</u>
Date of Delivery: <u>within thirty (30) days upon receive of PO</u>	Payment Term: <u>N/60</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
10th KALAKALAPAN					
Supplies and Materials					
1	pcs	Tarpaulins posters (2x3)	40	198.00	7,920.00
2	pcs	Tarpaulins (1x2)	6	178.00	1,068.00
3	pcs	Tarpaulin (10x15)	20	148.00	2,960.00
4	pcs	ID Lace	50	19.50	975.00
5	pcs	Certificate Holder (A4)	80	99.00	7,920.00
6	packs	Parchment paper	10	169.75	1,697.50
7	packs	Wet tissues	6	28.50	171.00
8	rolls	Kitchen Towels	4	79.00	316.00
9	rolls	Trash bag	6	69.50	417.00
10	rolls	Double sided tape (1")	10	49.25	492.50
11	pcs	Illustration board (1/8)	20	63.00	1,260.00
12	pcs	Souvenir Token	50	549.50	27,475.00
		Mug			
		Planner			
		Keychain			
					52,672.00

(Total Amount in Words) Fifty Two Thousand Six Hundred Seventy Two Pesos Only

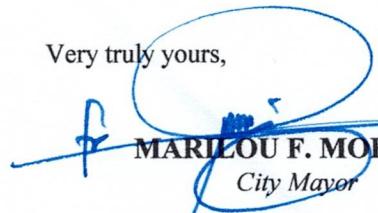
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:


DMP OFFICE SUPPLIES AND EQUIPMENT TRADING
 Signature over Printed Name of Supplier

Date

Very truly yours,


MARIELOU F. MORILLO
 City Mayor

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: _____

Certified Correct:

Secretary to the Sanggunian

Date