

PURCHASE ORDER

CITY OF CALAPAN

80 / PO

Supplier: <u>MENTORS GENERAL MERCHANDISE</u> Address: <u>Calapan City</u> TIN: <u>304-587-416-000</u>	P.O. No.: <u>2852</u> Date: <u>12-28-20</u> Mode of Procurement: _____ PR No./s: _____
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Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:


Place of Delivery: <u>Calapan City</u>	Delivery Term: <u>FOB Destination</u>
Date of Delivery: <u>within seven (7) days upon receipt of P.O.</u>	Payment Term: <u>N/60</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	unit	LAPTOP COMPUTER 3 A315-59-598K Core i5-1235U 12th Gen 12T,4,4GHz E Core 0.9/3.3 Ghz,12 MB 8Gb Mem. DDr4 3200Mhz (up 32gb mem) 512 GB SSD (upgrade kit already) 15.6 Full HD Comfy View UHD Graphics Windows 11 Home\40 WH 3 cell battery Bundle: Bag/Mouse/Mouse Pad/Cooling Fan N19	2	59,999.00	119,998.00
					119,998.00



(Total Amount in Words) ONE HUNDRED NINETEEN THOUSAND NINE HUNDRED NINETY EIGHT PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: _____ <u>MENTORS GENERAL MERCHANDISE</u> Signature over Printed Name of Supplier _____ Date	Very truly yours,  MARILOU F. MORILLO City Mayor
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(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: _____

Certified Correct:

_____ Secretary to the Sanggunian	_____ Date
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