

**PURC. SE ORDER**  
**CITY OF CALAPAN**

29/10

Supplier: <u>MENTORS GENERAL MERCHANDISE</u>	P.O. No.: <u>2962</u>
Address: <u>CALAPAN CITY</u>	Date: <u>12-29-23</u>
TIN: <u>304-567-416</u>	Mode of Procurement: <u>Small Value</u>
	PR No./s: <u>1369</u>

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:


Place of Delivery: <u>City Government of Calapan</u>	Delivery Term: <u>FOB Destination</u>
Date of Delivery: <u>within seven (7) days upon delivery receipt of P.O.</u>	Payment Term: <u>N/60</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	Unit	Laptop Procesor 12th Gen Intel ® Core™ i7-12700H 2.70 GHz Installed RAM 8.00 GB (7.71 GB usable) Device ID F7283DIB-E352-4433-9F5A-086D62BBBBC7 Product ID 00342-42622-86851-AAOEM System type 64-bit operatrng system, x64-based processor Charger- & Bag	1	69,697.00	69,697.00
	Unit	Laptop Procesor 12th Gen Intel ® Core™ i5-1235U 1.30 GHz Installed RAM 8.00 GB (7.71 GB usable) Device ID AAF07125-13B9-4AA8-8CF2-3B31A9234BC Product ID 00356-24507-46231-AAOEM System type 64-bit operatrng system, x64-based processor Charger- & Bag	1	50,297.00	50,297.00
<b>TOTAL</b>					<b>119,994.00</b>

**(Total Amount in Words): Thirteen thousand five hundred two and seventy five**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:  
  
  
 \_\_\_\_\_  
 Signature over Printed Name of Supplier  
 \_\_\_\_\_  
 Date

Very truly yours,  
  
  
**MARILOU F. MORILLO**  
 City Mayor

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)  
 Approved per Sanggunian Resolution No.: \_\_\_\_\_  
 Certified Correct:  
 \_\_\_\_\_  
 Secretary to the Sanggunian \_\_\_\_\_ Date \_\_\_\_\_

