

PURCHASE ORDER
CITY OF CALAPAN

80/100

Supplier: <u>JENJORCA OFFICE SUPPLIES AND EQUIPMENT TRADING</u> Address: <u>Calero, Calapan City</u> TIN: _____	P.O. No.: <u>2969</u> Date: <u>12.22.23</u> Mode of Procurement: <u>small value</u> PR No./s: <u>1352</u>
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Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <u>CTCAO</u>	Delivery Term: <u>FOB Destination</u>
Date of Delivery: <u>within seven (7) days upon receipt of P.O</u>	Payment Term: <u>N/60</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
For the Calapan Year End Cultural and Musical Festival, Miss Calapan 2023-2024 - December 30, 2023					
Supplies and Materials : Stage Design					
1	pcs	Tubulars (1x1)	25	645.00	16,125.00
2	pcs	Tubular 3/4 x 3/4	20	690.00	13,800.00
3	lot	Green Carpet (miters)	40	475.00	19,000.00
4	pcs	Flower Artificial	40	148.00	5,920.00
5	pcs	Styro (1/2 x 1/4)	40	188.00	7,520.00
6	pcs	Leaves Artificial (white,green)	40	233.00	9,320.00
7	pcs	Plywood (3/4)	20	448.00	8,960.00
8	pcs	Coco Lumber (2x2x12)	20	367.00	7,340.00
9	yards	Cloth (cream) Yards	38	33.00	1,254.00
10	yards	Cloth (violet) yards	38	33.00	1,254.00
11	gallon	Paint (white)	5	898.00	4,490.00
12	ltrs	Paint (blue)	2	217.00	434.00
13	ltrs	Paint (black)	6	197.00	1,182.00
14	ltrs	Paint (red)	3	217.00	651.00
15	ltrs	Paint (yellow)	2	217.00	434.00
16	cls	Tie wire	9	147.00	1,323.00

(Total Amount in Words) Ninety Nine Thousand Seven Pesos Only. 99,007.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

John Jose
Signature over Printed Name of Supplier



Very truly yours,

MariLou F. Morillo
MARILOU F. MORILLO
City Mayor

Date