

PURCHASE ORDER

CITY OF CALAPAN

SN/P.O

| | |
|---|--|
| Supplier: <u>JENJORCA OFFICE SUPPLIES AND EQUIPMENT TRADING</u> Address: <u>Calero, Calapan City</u> TIN: _____ | P.O. No.: <u>2968</u> Date: <u>12.29.23</u> Mode of Procurement: <u>small value</u> PR No./s: <u>1352</u> |
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Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

| | |
|--|---------------------------------------|
| Place of Delivery: <u>CTCAO</u> | Delivery Term: <u>FOB Destination</u> |
| Date of Delivery: <u>within seven (7) days upon receipt of P.O</u> | Payment Term: <u>N/60</u> |

| Stock/ Property No. | Unit | Description | Quantity | Unit Cost | Amount |
|------------------------|------|---|----------|-----------|-----------|
| 1 | unit | For the Calapan Year End Cultural and Musical Festival, Miss Calapan 2023-2024 - December 30, 2023 Fabricated Float | 2 | 49,900.00 | 99,800.00 |

(Total Amount in Words) Ninety Nine Thousand Eight Hundred Pesos Only. 99,800.00


In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:


JANSEN JOSE
 Signature over Printed Name of Supplier



Very truly yours,


MARILOU F. MORILLO
 City Mayor

Date