

# PURCHASE ORDER

## CITY OF CALAPAN

80/P.O

Supplier: <u>Vencio's Garden Hotel and Restaurant</u> Address: <u>Tawiran, Calapan City</u> TIN: <u>940-482-488-000</u>	P.O. No.: _____ Date: _____ Mode of Procurement: <u>Small Value</u> PR No./s: <u>2652</u>
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Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <u>The Green City Program</u> Date of Delivery: <u>within seven (7) days upon receipt of P.O</u>	Delivery Term <u>FOB Destination</u> Payment Term <u>N/60</u>
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Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	Meals and Snacks x 2 days (with 1 dinner) <i>Menudo, rice, banana, water; PM snacks puto, hot drinks</i> <i>Day 1 Dinner: Barbeque, vegetables, banana, water</i> <i>Day 2 AM Snacks: pancit with bread, juice;</i> <i>Lunch: Chicken barbeque, banana, water; PM snacks: sandwich and juice</i>	71	749.00	53,179.00
2	days	Venue Rental	2	5,998.00	11,996.00
3	room	Accommodation for RP/Trainer @ 2 nights with breakfast	1	2,798.00	2,798.00
4	rooms	Dormitory-type (8-pax capacity) with breakfast (1 night)	6	4,798.00	28,788.00
5	rooms	Double-bed with breakfast (1 night)	2	1,798.00	3,596.00
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					<b>100,357.00</b>


**(Total Amount in Words) One Hundred Thousand Three Hundred Fifty Seven Pesos only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

  
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 Signature over Printed Name of Supplier

  
**MARILOU F. MORILLO**  
 City Mayor

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Date