
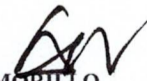


**PURCHASE ORDER**  
**CITY OF CALAPAN**

Supplier: <u>NEW CENTURY BOOKS &amp; GENERAL I</u>		P.O. No.: _____			
Address: <u>CALAPAN CITY</u>		Date: _____			
TIN: _____		Mode of Procurement: _____			
		PR No./s: <u>2425</u>			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery: <u>CITY COLLEGE</u>		Delivery Term: <u>FOB Destination</u>			
Date of Delivery: <u>within 7days upon receipt of P.O.</u>		Payment Term: <u>N/60</u>			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
85	pc	Financial Management Principles & Application	1	1,296.00	1,296.00
86	pc	The Cruise Handbook	1	1,716.00	1,716.00
87	pc	101 INCLUSIVE AND SEN HUMANITIES AND LANGUAGE LESSONS	1	2,020.00	2,020.00
88	pc	INTRODUCTION TO RECORDS MANAGEMENT	1	6,996.00	6,996.00
89	pc	LEARN LIBRARY CATALOGUING	1	5,699.00	5,699.00
90	pc	LIBRARY DATABASE MANAGEMENT	1	9,971.00	9,971.00
91	pc	Asian Cuisine	2	421.00	842.00
92	pc	Bar and Beverage Service 3rd edition TESDA	1	596.00	596.00
93	pc	Bartending NC II core Competencies and Baking & Pastry Arts	1	371.00	371.00
94	pc	Leading to Bread & Pastry Production NC II Revised Edition	1	471.00	471.00
95	pc	Cruise Tourism	1	371.00	371.00
96	pc	Events Management: Introduction to Meetings, Incentives, Conference, Exhibitions (MICE), Festivals & Other special events	2	346.00	692.00
97	pc	EcoTourism with Tourism Planning & Development Essentials	2	431.00	862.00
98	pc	Fundamentals of Food Service in Operation	2	371.00	742.00
99	pc	Kitchen Essentials & Basic Food Preparation	1	696.00	696.00
100	pc	Knowledge Skills Attitude in TOUR GUIDING	2	311.00	622.00
101	pc	Legal Aspects in Tourism & Hospitality (The Philippine Tourisms	2	371.00	742.00
102	pc	Multicultural Diversity In Workplace for the Tourism Professional	2	311.00	622.00
103	pc	Operations Management in Tourism and Hospitality	2	406.00	812.00
104	pc	PROFESSIONAL DEVELOPMENT AND APPLIED ETHICS	2	341.00	682.00
105	pc	Quality Service Managment in Tourism and Hospitality	2	331.00	662.00
106	pc	Risk Management as a Applied to Safety, Security and Sanitation REVISED EDITION	2	441.00	882.00
107	pc	Tourism & Hospitality Marketing	2	396.00	792.00
108	pc	Tourism & Hospitality Research	2	246.00	492.00
109	pc	TRAVEL & TOUR MANAGEMENT	2	341.00	682.00
110	pc	Mathematics of Investment 4th ed	2	471.00	942.00
111	pc	Mathematics of the Modern World revised ed	2	596.00	1,192.00
112	pc	Administrative Office Management	2	296.00	592.00
		SUBTOTAL			<b>43,057.00</b>
<b>(Total Amount in Words) Forty three thousand fifty seven pesos.</b>					
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.					
Conforme: 		Very truly yours,			
NEW CENTURY BOOKS & GENERAL MERCHANDISE					
Signature over Printed Name of Supplier		MARILOU F. MORILLO City Mayor			
Date _____					
(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)					
Approved per Sanggunian Resolution No.: _____					
Certified Correct:					
Secretary to the Sanggunian			Date _____		