

PURCHASE ORDER

CITY OF CALAPAN

Supplier: <u>BRIGHT GENERAL MERCHANDISE</u>	P.O. No.: _____
Address: <u>Calapan City</u>	Date: _____
TIN: <u>2017-214602</u>	Mode of Procurement: <u>Small Value</u>
	PR No./s: <u>2196</u>

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <u>City Hall Complex, Guinobatan, Calapan City</u>	Delivery Term: <u>FOB Destination</u>
Date of Delivery: <u>Within 30 days upon receipt of P.O.</u>	Payment Term: <u>N/60</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		DT#4			
	pcs	Sand paper #1000	10	35.00	350.00
	pcs	Hub bearing front	2	3,360.00	6,720.00
	pcs	Grinding disc	10	65.00	650.00
	pail	Grease	1	9,280.00	9,280.00
	pc	Starter field coil repair	1	300.00	300.00
	pc	Starter rebushing	1	800.00	800.00
	tank	Acetylene refill	1	2,550.00	2,550.00
	row	Cotton tape	1	650.00	650.00
	pc	Lead	1	1,500.00	1,500.00
	pcs	Starter flat bolt	4	95.00	380.00
	bottle	Varnish	1	90.00	90.00
	pc	Air filter	1	1,700.00	1,700.00
	pc	Starter assy	1	33,600.00	33,600.00
	pcs	Oil seal front	2	1,280.00	2,560.00
	pc	Pressure switch	1	1,800.00	1,800.00
	pc	Freon	1	1,200.00	1,200.00
	ltr	Oil	1	200.00	200.00
	lot	Labor for installation of starter assy & pressure switch	1	1,000.00	1,000.00
		DT5		-	
	pcs	Air filter	2	7,680.00	15,360.00
	lot	Traviz			
	lot	General cleaning (freon, oil)	1	4,800.00	4,800.00
	pc	Auxilliary fan	1	5,400.00	5,400.00
	pc	Steering wheel cover	1	1,200.00	1,200.00
SUB-TOTAL					92,090.00


(Total Amount in Words) Ninety-Two Thousand Ninety Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

By: Jacaria
BRIGHT GENERAL MERCHANDISE
Signature over Printed Name of Supplier


MARILOU F. MORILLO
City Mayor

Date

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: