

**PURCHASE ORDER**  
**CITY OF CALAPAN**

80/p. 6

Supplier: <u>NILBERT JOIE OFFICE SUPPLIES &amp; EQUIPMENT TRADING</u> Address: <u>Calapan City</u> TIN: _____	P.O. No.: _____ Date: _____ Mode of Procurement: I <u>EMM VALUE</u> PR No./s: <u>2701</u>
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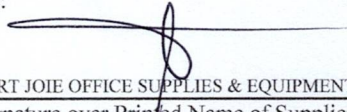
Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <u>City Budget Office</u>	Delivery Term: <u>FOB Destination</u>
Date of Delivery: <u>30 days upon receipt of PO</u>	Payment Term: <u>N/60</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	lot	Photo Copier Machine Specifications: Machine Type: A3 Monochrome Laser Multifunctional Core Functions: Print, Copy, Scan and Send Control Panel: 3.5 inch Monochrome Touch Panel Memory Standard: 1GB RAM Storage eMMC: 2GB Print Speed (BW) 1-sided: Up to 24 ppm (A4) Up to 12 ppm (A3), Up to 24 ppm (A4R) Print Resolution (dpi): 600 x 600 Copy Speed 1-sided: Up to 24ppm (A4), Up to 12ppm (A3), up to 11ppm (A4R) 2-sided: up to 16.7ppm (A4), up to 7.5ppm (A3), up to 7.8ppm (A4R) First - Copy - Out Time (BW) Platen: Approx 7.4 seconds or less (A4) Toner (Estimated Yield @ 6% Coverage) NPG-59 Black: 10,200 impressions (A4)	1	99,750.00	99,750.00

**Ninety Nine Thousand Seven Hundred Fifty Pesos** **99,750.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:  
  
NILBERT JOIE OFFICE SUPPLIES & EQUIPMENT TRADING  
 Signature over Printed Name of Supplier

Very truly yours,  
  
**MARILOU F. MORILLO**  
*City Mayor*

\_\_\_\_\_  
Date

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: \_\_\_\_\_

Certified Correct:  
  
 \_\_\_\_\_  
 Secretary to the Sanggunian

\_\_\_\_\_  
Date