

PURCHASE ORDER

CITY OF CALAPAN

SV/P.O


Supplier: Weng and Erwin Fastfood Express	P.O. No.: _____
Address: Calapan City	Date: _____
TIN: 291-920-721-000	Mode of Procurement: <u>Small Value</u>
PR No./s: <u>1396</u>	

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: CCCDO	Delivery Term: FOB Destination
Date of Delivery: Within 30 Days Upon Receipt of P.O.	Payment Term: N/60

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
Meals & Snacks for Coop Trainings					
<i>Accounting for Non-Accountants</i>					
September 7, 2023					
1	pax	am snacks- creamy tuna pesto, water	40	63.00	2,520.00
		lunch- pork caldereta, lechetin, rice, water	40	198.00	7,920.00
		pm snacks- empanada, minute maid	40	63.00	2,520.00
September 8, 2023					
2	pax	am snacks-pastries, juice in can	40	63.00	2,520.00
		lunch-inhaw na liempo, laing, rice, water, banana	40	198.00	7,920.00
		pm snacks- pansit w/ bread, water	40	63.00	2,520.00
<i>Basic Bookkeeping</i>					
November 9, 2023					
3	pax	am snacks- creamy tuna pesto, water	40	63.00	2,520.00
		lunch- pork caldereta, lechetin, rice, water	40	198.00	7,920.00
		pm snacks- empanada, minute maid	40	63.00	2,520.00
November 10, 2023					
4	pax	am snacks-pastries, juice in can	40	63.00	2,520.00
		lunch-inhaw na liempo, laing, rice, water, banana	40	198.00	7,920.00
		pm snacks- pansit w/ bread, water	40	63.00	2,520.00
(Total Amount in Words) Fifty One Thousand Eight Hundred Forty pesos					51,840.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: <div style="text-align: center;"> <u>Weng and Erwin Fastfood Express</u> Signature over Printed Name of Supplier _____ Date </div>	Very truly yours,  MARILOU F. MORILLO <i>City Mayor</i>
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(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: _____

Certified Correct:

_____ Secretary to the Sanggunian	_____ Date
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