

# PURCHASE ORDER

## CITY OF CALAPAN

Supplier: <b>DMP OFFICE SUPPLIES &amp; EQUIPMENT TRADING</b>	P.O. No.: <u>1152</u>
Address: <u>Calapan City</u>	Date: <u>07.21.23</u>
TIN: <u>222-609-293-001</u>	Mode of Procurement: <u>small value</u>
	PR No./s: <u>1127</u>

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <b>CVMO</b>	Delivery Term: <b>FOB Destination</b>
Date of Delivery: <b>within 7 days upon receipt of P.O.</b>	Payment Term: <b>N/60</b>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
<b>Lot 3 - Janitorial Supplies</b>					
1	btls	airfreshener spray 320ml	20	317.00	6,340.00
2	gal	alcohol isoprophyl 70%	10	695.00	6,950.00
3	btls	alcohol isoprophyl 70%, 500ml	15	112.00	1,680.00
4	pcs	battery AA	20	32.00	640.00
5	pcs	battery AAA	20	35.00	700.00
6	pcs	broom, soft	10	172.00	1,720.00
7	pcs	broom, stick	5	117.00	585.00
8	pcs	cake deodorizer refill	25	35.00	875.00
9	pcs	copras, sack big	6	75.00	450.00
10	sachets	detergent soap powder, 70g	50	17.00	850.00
11	pcs	dishwashing liquid, 250ml	15	92.00	1,380.00
12	pcs	dishwashing liquid, 500ml	15	102.00	1,530.00
13	pcs	disinfectant concentrate, fine scent 150ML	15	295.00	4,425.00
14	pcs	disinfectant spray, Crisp linen scent	10	295.00	2,950.00
15	pcs	doormat cloth	21	62.00	1,302.00
16	sachets	fabric conditioner	200	27.00	5,400.00
17	btls	fabric conditioner, 900ml	3	247.00	741.00
18	pcs	facial tissue	10	137.00	1,370.00
19	btls	furniture polish 330ml	13	295.00	3,835.00
20	rolls	garbage bag, extra large	20	127.00	2,540.00
21	rolls	garbage bag, medium	20	97.00	1,940.00
22	rolls	garbage bag, small	10	67.00	670.00
23	rolls	garbage bag, large	20	122.00	2,440.00
24	btls	glass cleaner spray 500ml	10	167.00	1,670.00
25	btls	hand sanitizer, 500ml	10	167.00	1,670.00
26	btls	handsoap, liquid	10	167.00	1,670.00
27	pcs	mop head, cloth	7	345.00	2,415.00
28	cls	oxalic	5	162.00	810.00
29	sachets	powder detergent soap 70g	100	18.00	1,800.00
30	bundle	round rug, assorted	3	182.00	546.00
31	rolls	tissue paper 2ply individually wrapped	100	18.00	1,800.00
32	btls	toilet cleanser ultra thick bleach, 500ml	10	127.00	1,270.00
33	pcs	toilet deodorizer refill, white	20	77.00	1,540.00
34	units	tornado mop, heavy duty, big	2	1,995.00	3,990.00
35	gal	bleach	7	172.00	1,204.00
		TOTAL lot 3 page 4			71,698.00
		TOTAL lot 1 page 1			45,355.00
		TOTAL lot 2 page 2			60,174.00
		TOTAL lot 2 page 3			41,340.00
		<b>GRAND TOTAL</b>			<b>218,567.00</b>

**(Total Amount in Words) Two hundred eighteen thousand five hundred sixty-seven pesos**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: \_\_\_\_\_  
DMP OFFICE SUPPLIES & EQUIPMENT TRADING  
Signature over Printed Name of Supplier  
07.21.23  
Date

Very truly yours, \_\_\_\_\_  
**ROMMEL A. IGNACIO**  
*City Vice Mayor*

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: \_\_\_\_\_

Certified Correct: \_\_\_\_\_