

PURCHASE ORDER

CITY OF CALAPAN

Supplier: DMP OFFICE SUPPLIES & EQUIPMENT TRADING	P.O. No.: <u>1192</u>
Address: <u>Calapan City</u>	Date: <u>07.31.23</u>
TIN: <u>222-609-293-001</u>	Mode of Procurement: <u>small value</u>
	PR No./s: <u>1127</u>

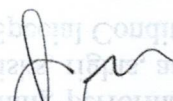
Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

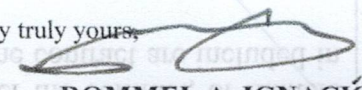
Place of Delivery: <u>CVMO</u>	Delivery Term: <u>FOB Destination</u>
Date of Delivery: <u>within 7 days upon receipt of P.O.</u>	Payment Term: <u>N/60</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
Lot 1 - Computer Peripherals					
1	boxes	ballpen ballpoint, 12's black	5	75.00	375.00
2	boxes	ballpen ballpoint, 12's blue	5	75.00	375.00
3	boxes	ballpen BP-SP-B ballpoint penfine, black	5	245.00	1,225.00
4	boxes	ballpen BP-SP-B ballpoint penfine, blue	5	245.00	1,225.00
5	boxes	binder clip, 1"	10	47.00	470.00
6	boxes	binder clip, 2"	20	85.00	1,700.00
7	boxes	binder clip, 3/4"	20	40.00	800.00
8	cans	biscuit	1	345.00	345.00
9	reams	book paper, A3	1	345.00	345.00
10	reams	book paper, A4	10	255.00	2,550.00
11	reams	book paper, long	70	295.00	20,650.00
12	reams	book paper, short	50	245.00	12,250.00
13	pcs	brown envelope, long	200	6.00	1,200.00
14	pcs	brown envelope, short	100	5.00	500.00
15	pcs	calculator, 12digits	1	895.00	895.00
16	packs	coffee 3 in 1, twinpack	12	230.00	2,760.00
17	packs	coffee, barako	3	125.00	375.00
18	pcs	combo ring 1 1/2"	4	65.00	260.00
19	pcs	combo ring 2"	4	75.00	300.00
20	pcs	correction pen, metal tip	5	55.00	275.00
21	pcs	correction tape, 5mm	10	52.00	520.00
22	packs	crackers, 35gx10s	5	62.00	310.00
23	pcs	eraser, big white	2	47.00	94.00
24	pcs	expanded envelope w/ garter long, blue,brown	200	18.00	3,600.00
25	pcs	expanded envelope, w/ garter long green,yellow	40	18.00	720.00
26	pcs	expanded folder, long, blue,violet	200	20.00	4,000.00
27	boxes	fastener plastic coated	5	47.00	235.00
28	packs	folder long, 14pts 100's ivory	1	745.00	745.00
29	pcs	folder long, 14pts ivory	100	7.50	750.00
30	pcs	folder short, 14pts ivory	50	6.50	325.00
TOTAL lot 2 page 2					60,174.00

(Total Amount in Words) Sixty thousand one hundred and seventy four and 00/100

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: 
DMP OFFICE SUPPLIES & EQUIPMENT TRADING
 Signature over Printed Name of Supplier
07.31.23
 Date

Very truly yours,

ROMMEL A. IGNACIO
 City Vice Mayor

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: _____
 Certified Correct: _____
 Secretary to the Sanggunian _____ Date _____