

80/100

PURCHASE ORDER

CITY OF CALAPAN

Supplier: <u>NEW ISLAND ENTERPRISES</u>	P.O. No.: _____
Address: <u>CALAPAN CITY</u>	Date: _____
TIN: <u>194-599-780-002</u>	Mode of Procurement: <u>SMALL VALUE</u>
	PR No./s: <u>2201</u>

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <u>CITY GOVERNMENT OF CALAPAN</u>	Delivery Term: <u>FOB Destination</u>
Date of Delivery: <u>within thirty (30) days upon receipt of P.O.</u>	Payment Term: <u>N/60</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	packs	Arrow index self adhesive, <i>writable, plastic</i>	15	79.80	1,197.00
	tubes	Ballpen, <i>retractable, 50's, black (HBW)</i>	18	445.00	8,010.00
	tubes	Ballpen, <i>retractable, 50's, blue (HBW)</i>	4	445.00	1,780.00
	tube	Ballpen, <i>retractable, 50's, red (HBW)</i>	1	445.00	445.00
	bxs	Ballpen, <i>ballpoint, 12's, blue&black</i>	9	89.00	801.00
	bxs	Ballpen, <i>ballpoint, fine, 12's, black (Pilot)</i>	4	359.00	1,436.00
	box	Ballpen, <i>ballpoint, fine, 12's, blue (Pilot)</i>	1	359.00	359.00
	box	Ballpen, <i>retractable, fine, 12's, black</i>	1	719.00	719.00
	box	Ballpen, <i>retractable, fine, 12's, blue</i>	1	719.00	719.00
	bxs	Ballpen, <i>gel pen, 0.5, 50's, black</i>	2	695.00	1,390.00
	bxs	Binder clip, <i>3/4"</i>	21	39.50	829.50
	bxs	Binder clip, <i>1"</i>	16	54.50	872.00
	bxs	Binder clip, <i>1 1/4"</i>	5	69.50	347.50
	bxs	Binder clip, <i>1 5/8"</i>	3	84.50	253.50
	bxs	Binder clip, <i>2"</i>	10	99.50	995.00
	pc	Board eraser	1	54.50	54.50
	rms	Book paper, <i>long, colored, blue</i>	4	369.50	1,478.00
	rms	Book paper, <i>long, colored, green</i>	10	369.50	3,695.00
	rms	Book paper, <i>long, colored, pink</i>	4	369.50	1,478.00
	rms	Book paper, <i>long, colored, yellow</i>	8	369.50	2,956.00
	rms	Book paper, <i>A3 (Hard copy)</i>	12	685.00	8,220.00
	rms	Book paper, <i>A4 (Hard copy)</i>	18	278.00	5,004.00
	rms	Book paper, <i>sub20, 70g/m2, long (Hard copy)</i>	457	289.00	132,073.00
	rms	Book paper, <i>sub20, 70g/m2, short (Hard copy)</i>	269	269.00	72,361.00
	pack	Brown paper bag, <i>4x3x9, 100's</i>	1	2,195.00	2,195.00
Sub-total 1					249,668.00

(Total Amount in Words)

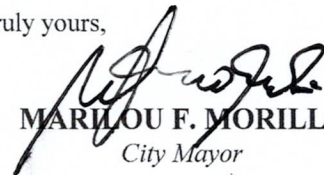
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

NEW ISLAND ENTERPRISES
Signature over Printed Name of Supplier

Date

Very truly yours,


MARILOU F. MORILLO
City Mayor

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: _____

Certified Correct:

Secretary to the Sanggunian

Date