

PURCHASE ORDER

CITY OF CALAPAN

Supplier: <u>MENTORS GENERAL MERCHANDISE</u>	P.O. No.: _____
Address: <u>Calapan City</u>	Date: _____
TIN: <u>304-587-416-000</u>	Mode of Procurement: <u>small value</u>
Gentlemen: _____	

Please furnish this Office the following articles subject to the terms and conditions contained herein:

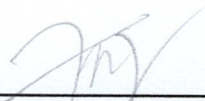
Place of Delivery: <u>Urban Planning & Development Department</u>	Delivery Term: <u>FOB Destination</u>
Date of Delivery: <u>Within seven (7) days upon receipt of P.O.</u>	Payment Term: <u>N/60</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pc	Data Processing Computer Processor: Intel Core i5 10th Gen Memory: 8GB DDR4 3200MHZ Motherboard: H510M GPU: 2GB DDR5 1 TB HDD Power Supply: 80+ 600W CPU Casing Monitor: 24 Inch Keyboard and Mouse Mousepad Uninterruptible Power Supply 650VA	8	53,450.00	427,600.00
1	pc	Data Processing Desktop Computer Processor: Intel Core i7 10th Gen Memory: 8GB DDR4 3200MHZ Motherboard: H510M GPU: 2GB DDR5 1 TB HDD Power Supply: 80+ 600W CPU Casing Monitor: 24 Inch Keyboard and Mouse Extended Mousepad Uninterruptible Power Supply 650VA	4	57,950.00	231,800.00

(Total Amount in Words) Six hundred fifty nine thousand four hundred pesos only 659,400.00

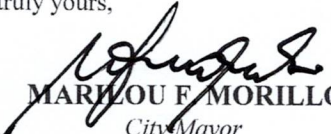
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:



 Signature over Printed Name of Supplier

Very truly yours,


MARILOU F. MORILLO
 City Mayor

Date

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: _____

Certified Correct:

 Secretary to the Sanggunian

Date