

PURCHASE ORDER
CITY OF CALAPAN

Supplier: <u>Jenjorca Office Supplies & Equipment Trading</u>	P.O. No.: <u>0907</u>
Address: <u>Calero, Calapan city</u>	Date: <u>07-06-23</u>
TIN: <u>708 052 450</u>	Mode of Procurement: <u>Small Value</u>
	PR No./s: <u>981</u>

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <u>CDRRMD</u>	Delivery Term: <u>FOB Destination</u>
Date of Delivery: <u>w/in 30days upon received of P.O</u>	Payment Term: <u>N/60</u>


Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pcs	Industrial fan	4	10,500.00	42,000.00
2	pcs	16"Wall fan	10	1,780.00	17,800.00


(Total Amount in Words) Fifty Nine Thousand Eighty Hundred pesos. 59,800.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,


Jenjorca Office Supplies & Equipment Trading
 Signature over Printed Name of Supplier
07-06-23
 Date


MARILOU F. MORILLO
 City Mayor

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: _____

Certified Correct:

 Secretary to the Sanggunian Date