

PURCHASE ORDER

CITY OF CALAPAN

Supplier: GUHIT ARTS CENTER & SPORTING GOODS	P.O. No.: <u>0883</u>
Address: Calapan City, Oriental Mindoro	Date: <u>05-05-23</u>
TIN: <u>103-779-662</u>	Mode of Procurement: SMALL VALUE
	PR No./s: <u>0870</u>

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:


Place of Delivery: DepEd Calapan	Delivery Term: FOB Destination
Date of Delivery: within thirty(30) days upon receipt of PO	Payment Term: N/60

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		Medals and trophies in the conduct of 2023 Division Schools Press Conference of Calapan City			
		AWARDS			
1	pc	Gold Medal <i>with DepEd Logo sticker</i>	200	49.50 0.00	9,900.00
2	pcs	Glass Trophies - 7"	2	1,380.00	2,760.00
3	pcs	Glass Trophies - 8"	2	1,580.00	3,160.00
4	pcs	Glass Trophies - 9"	2	1,980.00	3,960.00

(Total Amount in Words) Nineteen Thousand and Seven Hundred and Eighty Pesos Only 19,780.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: _____ Very truly yours,


MARILOU F. MORILLO
 City Mayor

Signature over Printed Name of Supplier

 Date: 05-05-23

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)