

# PURCHASE ORDER

## CITY OF CALAPAN

8V/P.O

Supplier: <b>GUHIT ARTS CENTER AND SPORTING GOODS</b>	P.O. No.: _____
Address: <b>CALAPAN CITY</b>	Date: _____
TIN: <u>103-779-662-00001</u>	Mode of Procurement: <u>SMALL VALUE</u>
PR No./s: <u>1531</u>	

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: _____	Delivery Term: <b>FOB Destination</b>
Date of Delivery: <b>within seven (7) days upon receipt of P.O</b>	Payment Term: <b>N/60</b>

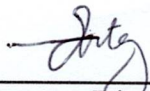
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	PCS	MEDALS	81	45.00	3,645.00
2	PCS	TROPHIES 10"	5	780.00	3,900.00
3	PCS	TROPHIES 20"	8	1,775.00	14,200.00
4	PCS	TROPHIES 22"	5	1,960.00	9,800.00
5	PCS	TROPHIES 24"	8	2,150.00	17,200.00
6	PCS	TROPHIES 26"	5	2,380.00	11,900.00


**(Total Amount in Words) SIXTY THOUSAND SIX HUNDRED FOURTY FIVE PESOS 60,645.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

  
\_\_\_\_\_  
Signature over Printed Name of Supplier

  
**MARILOU F. MORILLO**  
City Mayor

\_\_\_\_\_  
Date

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: \_\_\_\_\_

Certified Correct:

\_\_\_\_\_  
Secretary to the Sanggunian

\_\_\_\_\_  
Date