

PURCHASE ORDER

CITY OF CALAPAN

Supplier: ESEC OFFICE SUPPLIES AND EQUIPMENT TRADING
 Address: CALAPAN CITY
 P.O. No.: _____
 Date: 06.20.23
 Mode of Procurement: SMALL VALUE
 PR No./s: 1172


Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:


Place of Delivery: CITY COLLEGE
 Date of Delivery: within 7days upon receipt of P.O.
 Delivery Term: FOB Destination
 Payment Term: N/60

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	unit	Desktop Computer Processor: Ryzen 5 4600G , 6 Core, 12 Threads Motherboard: A320M Pro-VH Socket Am4 Ddr4 Motherboard, AMD A320 Chipset GPU: iGPU:Radeon™ GRAPHICS 7 Memory: 8GB 3200MHZ DDR4 RAM Storage: 2.5" 250GB SSD SATA: Power Supply: 750WATTS Monitor: 18.5 LED monitor Case: ygt b700 case Periperals: USB keyboard, mouse, case Wifi dongle: 600Mbps USB Wifi Dongle Adapter 2.4G/5GHz PC WiFi Receiver	2	32,950.00	65,900.00
2	unit	Book Scanner -Dual lens design, 10 Mega-pixel main lens for documents or objects scanning, and 2 megapixel top lens for portrait shooting. -With adjustable height(30-39cm), Supports OCR function(can recognize different languages), which can convert image format into editable text format. -Supports PDF creating function and combining multiple PDF files into one, ideal for E-Book making. -Including a plastic pad with USB jacks for connecting flash disk, as well as card placed area for fast and accurate scanning of ID card.	1	9,950.00	9,950.00
					75,850.00

(Total Amount in Words) Seventy five thousand eight hundred fifty pesos.

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

ESEC OFFICE SUPPLIES AND EQUIPMENT TRADING
 Signature over Printed Name of Supplier

Very truly yours,

MARILOU F. MORILLO
 City Mayor