

B6

PURCHASE ORDER

CITY OF CALAPAN

Supplier: ESEC Office Supplies and Equipment	P.O. No.: <u>1245</u>
Address: Calapan City	Date: <u>08.01.23</u>
TIN: <u>272-650-786</u>	Mode of Procurement: Small Value
	PR No./s: _____

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Deliver Urban Planning and Development Department	Delivery Term FOB Destination
Date of Delivery Within seven (7) days upon receipt of PO	Payment Term N/60

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	pc	Ink tank printer multi-functional (long, short, A4, photo copy, scan)	1	17,500.00	17,500.00
	pc	Document scanner SCANNING SPEED 40 ppm (1.5 seconds (A4/LTR)	1	30,000.00	30,000.00
		DOCUMENT SIZE - MULTIPLE PAPERS - WIDTH 51 mm to 215.9 mm		-	-
		DOCUMENT SIZE - MULTIPLE PAPERS - LENGTH 51 mm to 355.6 mm		-	-
		DOCUMENT SIZE - SINGLE PAPER - WIDTH 51 mm to 215.9 mm		-	-
		DOCUMENT SIZE - SINGLE PAPER - LENGTH 51 mm to 5,000 mm		-	-
		COLOUR / BLACK, DUPLEX SCAN, COLOR DEPTH - INPUT		-	-
		30-bit colour processing, COLOR DEPTH - OUTPUT, 24-bit colour process		-	-
		RESOLUTION - OPTICAL Max. 600 dpi × 600 dpi,		-	-
		RESOLUTION - INTERPOLATED Max. 1,200 dpi × 1,200 dpi		-	-
		SCANNING WIDTH, Max. 215 mm, GRAYSCALE 256 levels		-	-
		PRODUCT DIMENSIONS (WIDTH X DEPTH X HEIGHT)		-	-
		306 mm x 258 mm x 250 mm		-	-
	pc	Tank printer set of ink	5	1,499.00	7,495.00
					54,995.00

(Total Amount in Words) Fifty four thousand nine hundred ninety five pesos only.

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

Jose Antonio Encarnacion
Signature over Printed Name of Supplier

MARILOU F. MORILLO
City Mayor

08.01.23
Date

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No. _____