

# PURCHASE ORDER

## CITY OF CALAPAN

Supplier: EESM BOOKSTORE  
 Address: CALAPAN CITY  
 TIN: 212-737-515-000

P.O. No.: 1397  
 Date: 06-27-23  
 Mode of Procurement: SMALL VALUE  
 PR No./s: 1184


Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:


Place of Delivery: CITY COLLEGE  
 Date of Delivery: within 7 days upon receipt of P.O.  
 Delivery Term: FOB Destination  
 Payment Term: N/60

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pc	Collection Development and Management: for 21st Century Library Collection: an introduction, 2nd ed.	1	8,992.00	8,992.00
2	pc	Information Rights for Records Managers	1	9,592.00	9,592.00
3	pc	Records and Information Management: Fundamentals of Professional Practice, 4th ed.	1	6,592.00	6,592.00
4	pc	Using context in information literacy instruction: beyond basic skills	1	7,992.00	7,992.00
5	pc	Public Administration: An Introduction 3rd Edition	1	7,592.00	7,592.00
6	pc	Management, Politics, and Law in the Public Sector 9th Edition	1	10,992.00	10,992.00
7	pc	Public Service Ethics: Individual and Institutional Responsibilities 3rd Edition	1	7,592.00	7,592.00
8	pc	Public Administration and Governance	1	15,992.00	15,992.00
9	pc	6 Leadership: Public Management	1	2,592.00	2,592.00
10	pc	Rural Local Governance and Development 1st Edition	1	3,992.00	3,992.00
11	pc	Complexity Theory in Public Administration 1st Edition	1	5,992.00	5,992.00
12	pc	Politics of the Administrative Process 8th Edition	1	11,992.00	11,992.00
13	pc	A History of Modern Psychology: The Quest for a Science of the Mind 1st Edition	1	10,992.00	10,992.00
14	pc	Psychotherapy From Theory to Practice An Introduction to Counselling and Psychotherapy From Theory to Practice 2E	1	4,992.00	4,992.00
15	pc	Ethics in Psychological Research A Practical Guide for the Student Scientist	1	4,992.00	4,992.00
16	pc	Personality and Individual Differences	1	3,992.00	3,992.00
17	pc	Revisiting the Classic Studies	1	3,992.00	3,992.00
		SAGE Guide to Careers for Counseling and Clinical Practice	1	3,992.00	3,992.00
					<b>128,864.00</b>

**(Total Amount in Words) One hundred twenty eight thousand eight hundred sixty four pesos.**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:  
  
EESM BOOKSTORE  
 Signature over Printed Name of Supplier  
 06-27-23

Very truly yours,  
  
**MARILOU F. MORILLO**  
 City Mayor