

# PURCHASE ORDER

## CITY OF CALAPAN

Supplier: <b>BESA BLESS ENTERPRISES</b>	P.O. No.: <u>0961</u>
Address: <b>Infantado St., Calapan City</b>	Date: <u>07.24.23</u>
TIN: <u>911-336-928-000</u>	Mode of Procurement: <b>Small Value</b>
	PR No./s: <u>379</u>

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <b>City Government of Calapan</b>	Delivery Term: <b>FOB Destination</b>
Date of Delivery: <b>within seven (7) days upon receipt of P.O.</b>	Payment Term: <b>N/60</b>

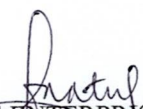
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	pcs	NEWSLETTER PRINTING  8 pages colored front & back, colored centerfold, bookpaper, size 11"x13	7500	12.00	90,000.00

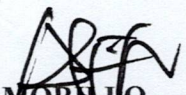
**(Total Amount in Words) NINETY THOUSAND PESOS** **90,000.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

  
BESA BLESS ENTERPRISES  
 Signature over Printed Name of Supplier  
07.24.23  
 Date

  
**MARILOU F. MORRILLO**  
 City Mayor

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: \_\_\_\_\_

Certified Correct: