

PURCHASE ORDER

CITY OF CALAPAN

Supplier: <u>7 HABITS OFFICE SUPPLIES AND EQUIPMENT TRADING</u> Address: <u>LUMANG BAYAN, CALAPAN CITY</u> TIN: <u>614-580-720-0000</u>	P.O. No.: <u>0984</u> Date: <u>03-22-23</u> Mode of Procurement: <u>Small Value</u> PR No./s: <u>271</u>
---	---

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <u>The Green City Program</u>	Delivery Term: <u>FOB Destination</u>
Date of Delivery: <u>within seven (7) days upon receipt of P.O</u>	Payment Term: <u>N/60</u>

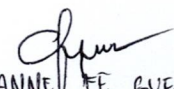
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pc	Rice cooker 4.5L	1	3,610.00	3,610.00
2	pc	Single burner heavy duty	1	2,180.00	2,180.00
3	set	hose and regulator	1	1,025.00	1,025.00
4	pc	Electric thermos	1	4,010.00	4,010.00
5	pcs	Serving spoon big	12	150.00	1,800.00
6	pc	Grill set with stand	1	720.00	720.00
7	pc	Blender High quality with replacement pitcher	1	5,925.00	5,925.00
8	pcs	Timba small	4	187.00	748.00
9	pcs	Timba big	4	310.00	1,240.00
10	pcs	Tabo	4	31.00	124.00
11	set	Knife set	1	2,610.00	2,610.00
12	set	Kitchen rack stainless steel	1	49,880.00	49,880.00
13	pcs	Sizzling plate	12	244.00	2,928.00
14	pcs	Trash can (kitchen resto)	4	245.00	980.00
15	pcs	Condiments container	12	69.00	828.00
16	pcs	Condiments bottle	4	69.00	276.00
17	pcs	Food serving trays with non slip surface	12	270.00	3,240.00
18	pcs	Dishwashing liquid 550ml	10	207.00	2,070.00
19	pcs	Sponge	6	24.00	144.00
20	roll	Foil 8x30	6	152.00	912.00
21	roll	Kitchen towel 2ply	6	85.00	510.00
22	pcs	Apron plastic	6	76.00	456.00
23	pcs	Apron cloth	6	63.00	378.00
24	set	Coffee percolator (brewer 12 L)	1	10,700.00	10,700.00
Sub Total					97,294.00


(Total Amount in Words)

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,


ROSE DIANNE FE GUEVAKRA
 Signature over Printed Name of Supplier
03-22-23
 Date


MARILOU F. MORILLO
 City Mayor