

# PURCHASE ORDER

## CITY OF CALAPAN

Supplier: <u>NEW ISLAND ENTERPRISES</u>	P.O. No.: <u>0346</u>
Address: <u>CALAPAN CITY</u>	Date: <u>07-03-23</u>
TIN: <u>194-599-780-002</u>	Mode of Procurement: <u>small value</u>
	PR No./s: <u>0053</u>

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <u>CITY COLLEGE</u>	Delivery Term: <u>FOB Destination</u>
Date of Delivery: <u>within 7 days upon receipt of P.O.</u>	Payment Term: <u>N/60</u>

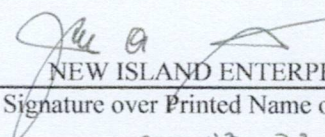
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
62	ream	Bond paper (long)	1	300.00	300.00
63	pc	Certificate Frame ( short)	50	248.00	12,400.00
64	pcs	Certificate Holder	50	79.80	3,990.00
65	pcs	Styrofoam	25	69.80	1,745.00
66	pcs	Double sided tape	10	67.90	679.00
67	pcs	Paper Tape	5	67.90	339.50
68	pcs	Colored paper (assorted)	50	4.80	240.00
69	pcs	Cartolina (assorted)	30	14.90	447.00
70	pcs	Permanent Marker (HBW)	10	57.80	578.00
71	pcs	Token (wine and mug)	10	499.90	4,999.00
		<b>SUBTOTAL</b>			<b>25,717.50</b>
					<b>138,858.80</b>

**(Total Amount in Words) One hundred thirty eight thousand eight hundred fifty two pesos and 80/100.**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

  
NEW ISLAND ENTERPRISES  
 Signature over Printed Name of Supplier  
07-03-23  
 Date

  
**MARILOU F. MORILLO**  
 City Mayor

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: \_\_\_\_\_