

PURCHASE ORDER

CITY OF CALAPAN

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|--------------------------------------|---|
| Supplier: <u>LUCKY TYNES TRADING</u> | P.O. No.: <u>0878</u> |
| Address: <u>CALAPAN CITY</u> | Date: <u>06-26-23</u> |
| TIN: <u>264-04-033</u> | Mode of Procurement: <u>small value</u> |
| | PR No./s: <u>042</u> |

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

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|---|----------------------|
| Place of Delivery: <u>CGC</u> | Delivery Term: _____ |
| Date of Delivery: <u>within 7 days upon delivery of P.O</u> | Payment Term: _____ |

| Stock/ Property No. | Unit | Description | Quantity | Unit Cost | Amount |
|------------------------|-------|-------------------------------------|----------|-----------|-----------|
| 1 | reams | Bookpaper,sub20,70g,m2,long | 50 | 319.00 | 15,950.00 |
| 2 | reams | Bookpaper,sub20,70g,m2,short | 50 | 279.00 | 13,950.00 |
| 3 | reams | Bookpaper,sub20,70g,m2,A4 | 30 | 309.00 | 9,270.00 |
| 4 | tube | Ordinary ballpen,50s,black | 2 | 399.00 | 798.00 |
| 5 | tube | Ordinary ballpen,50s,blue | 2 | 399.00 | 798.00 |
| 6 | pcs | Correction pen | 6 | 54.00 | 324.00 |
| 7 | pcs | Correction tape | 30 | 47.00 | 1,410.00 |
| 8 | pcs | Certified true photo copy stamp | 1 | 899.00 | 899.00 |
| 9 | pcs | Envelope brown,long | 30 | 5.50 | 165.00 |
| 10 | pcs | Envelope brown,short | 30 | 4.50 | 135.00 |
| 11 | pcs | Envelope,expanding long with garter | 150 | 29.00 | 4,350.00 |
| 12 | bxs | Folder,long,100s | 2 | 619.00 | 1,238.00 |
| 13 | bxs | Folder,press board,long,blue | 50 | 31.00 | 1,550.00 |
| 14 | pcs | Glue | 12 | 67.00 | 804.00 |
| 15 | bxs | Pentel pen,black/blue | 6 | 559.00 | 3,354.00 |
| 16 | bxs | Sign pen,1.0,black | 2 | 1,144.00 | 2,288.00 |
| 17 | pcs | Highlighter,blue | 10 | 35.00 | 350.00 |
| 18 | bxs | Staple wire# 35 | 6 | 57.00 | 342.00 |
| 19 | bxs | Pencil | 25 | 79.00 | 1,975.00 |
| 20 | reams | Special paper,w/ letterhead,short | 2 | 2,999.00 | 5,998.00 |
| 21 | reams | Special paper,w/ letterhead,long | 1 | 3,499.00 | 3,499.00 |
| 22 | btls | Toner,MP2501L(photocopier) | 5 | 2,799.00 | 13,995.00 |
| 23 | packs | Specialty board,white,10s,short | 12 | 47.00 | 564.00 |
| 24 | packs | Specialty board,white,10s,long | 12 | 67.00 | 804.00 |
| 25 | pcs | Flash drtive,16gb | 5 | 449.00 | 2,245.00 |
| 26 | unit | Printer-print /scan/copy/ | 1 | 16,999.00 | 16,999.00 |
| 27 | btls | Ink for Epson L3210 | 6 | 1,499.00 | 8,994.00 |
| 28 | btls | Ink refill,universal ,black | 6 | 149.00 | 894.00 |
| 29 | btls | Ink refill,brother DCP-T7200W | 18 | 449.00 | 8,082.00 |
| 122,024.00 | | | | | |

(Total Amount in Words) Two Hundred ninety-four thousand nine hundred fourteen pesos only.


In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,


LUCKY TYNES TRADING

Signature over Printed Name of Supplier


MARILOU F. MORILLO

City Mayor