

# PURCHASE ORDER

## CITY OF CALAPAN

Supplier: <u>SAPPHIRE GENERAL MERCHANDISING</u> Address: <u>Calapan City</u> TIN: <u>259-941-278</u>	P.O. No.: <u>0244</u> Date: <u>03-10-23</u> Mode of Procurement: <u>Small value</u> PR No./s: <u>0255</u>
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Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

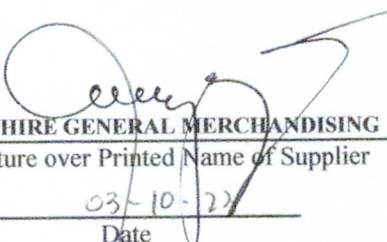
Place of Delivery: <u>CHRMD</u>	Delivery Term: <u>FOB Destination</u>
Date of Delivery: <u>within seven (7) days upon receipt of P.O.</u>	Payment Term: <u>N/60</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		<b>Mr. and Ms. CGC 2023</b>			
1	pcs	Trophy for Mr. and Ms. CGC	2	2,000.00	4,000.00
1	pcs	Trophy for First Runner-Up	2	1,500.00	3,000.00
1	pcs	Trophy for Second Runner-Up	2	1,000.00	2,000.00
1	pcs	Trophy for Special Awards	15	400.00	6,000.00
1	pcs	Sash (1st, 2nd, 3rd) and special awards	34	440.00	14,960.00
1	pcs	Token for Mr.& Ms. CGC Candidates	14	1,000.00	14,000.00
		<b>Token for Judges and Other Guests</b>			
1	pcs	Token for Judges	7	2,000.00	14,000.00
		personalized bamboo 550 ml tumbler			
		personalized 2023 planner			
		personalized hair brush (girls)			
		personalized flask (boys)			
		tote bag			

**(Total Amount in Words) FIFTY-FIVE THOUSAND NINE HUNDRED SIXTY PESOS ONLY** **57,960.00**

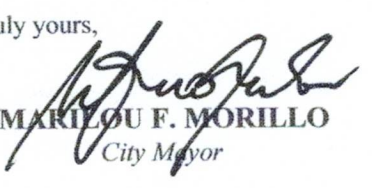
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

  
**SAPPHIRE GENERAL MERCHANDISING**  
 Signature over Printed Name of Supplier

03-10-23  
 Date

Very truly yours,

  
**MARILOU F. MORILLO**  
 City Mayor

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: \_\_\_\_\_

Certified Correct:

\_\_\_\_\_  
Secretary to the Sanggunian

\_\_\_\_\_  
Date