

# PURCHASE ORDER

## CITY OF CALAPAN

Supplier: <b>MSD GODSPEED EXHIBITS CORP.</b>	P.O. No.: <u>031</u>
Address: <b>Brgy Holy Spirit D2, Quezon City</b>	Date: <u>03-10-23</u>
TIN: <u>006-792-816-000</u>	Mode of Procurement: <u>Small Value</u>
	PR No./s: <u>253</u>

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <b>CTID</b>	Delivery Term: <b>FOB Destination</b>
Date of Delivery: <b>within seven (7) days upon receipt of P.O.</b>	Payment Term: <b>N/60</b>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	1	<b>9th KALAKALAPAN Agri-Trade Fair</b> Booth Rental 21 units Aluminum booth (2m x 2m x 2.5m) One (1) set Flourescent Lamp (40watts) One (1) pc Convenience Outlet (max 500 watts load capacity) One (1) pc Information Table Two (2) pcs Mono bloc Chair Company Names in a computer cut out sticker Needle punch carpet gray Delivery, Installation, and Pull-out Free of Charge Directory Panel ( 1m x 2.5 H) Registration Counter (2m x 2m)	set	100,000.00	100,000.00
					100,000.00


**(Total Amount in Words) One Hundred Thousand Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

  
**MSD GODSPEED EXHIBITS CORP.**  
 Signature over Printed Name of Supplier  
03-10-23  
 Date

Very truly yours,

  
**MARILOU F. MORILLO**  
 City Mayor

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: \_\_\_\_\_

Certified Correct:

\_\_\_\_\_  
 Secretary to the Sanggunian

\_\_\_\_\_  
 Date