

PURCHASE ORDER
CITY OF CALAPAN

Supplier: LUCKY TYNES TRADING	P.O. No.: <u>0297</u>
Address: CALAPAN CITY	Date: <u>07-31-23</u>
TIN: 264-614-033-000	Mode of Procurement: SMALL VALUE
	PR No./s: <u>324</u>

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:


Place of Delivery: City Government of Calapan	Delivery Term: FOB Destination
Date of Delivery: <u>within thirty (30) days upon receipt of P.O</u>	Payment Term: N/60

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	pcs	Combo ring, 1"	6	54.97	329.82
	pcs	Combo ring, 1½"	5	69.97	349.85
	pcs	Combo ring, 2"	3	59.97	179.91
	pcs	Correction pen, metal tip	17	59.97	1,019.49
	pcs	Correction tape	247	54.97	13,577.59
	pcs	Cutter blade	2	149.97	299.94
	pcs	Cutter, big, heavy-duty	4	399.97	1,599.88
	pc	Dater stamp, 4mm	1	199.97	199.97
	pc	Dater stamp, paid	1	199.97	199.97
	pcs	Desktop ballpen, black	11	67.97	747.67
	pcs	Envelope, brown, long	2265	6.47	14,654.55
	pcs	Envelope, brown, short	312	5.97	1,862.64
	pcs	Envelope, expanding w/ garter, blue, long	50	19.97	998.50
	pcs	Envelope, expanding w/ garter, violet, long	10	19.97	199.70
	bxs	Envelope, mailing, long, white	3	459.97	1,379.91
	pcs	Eraser, white	33	49.97	1,649.01
	bxs	Fastener, plastic coated, 8"	6	184.97	1,109.82
	bxs	Fastener, plastic coated, regular size	71	54.97	3,902.87
	pcs	Field Book	15	104.97	1,574.55
	pc	File case with division	1	394.97	394.97
	unit	Filing cabinet, steel, 4-layers	1	14,699.97	14,699.97
	pcs	Folder holder, carton, black	6	164.97	989.82
	pcs	Folder holder, carton, blue	34	164.97	5,608.98
	pcs	Folder, ivory, 14pts., long	1371	6.97	9,555.87
	pcs	Folder, ivory, 14pts., short	606	6.47	3,920.82
SUB-TOTAL 3					81,006.07

(Total Amount in Words)


In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:


LUCKY TYNES TRADING
 Signature over Printed Name of Supplier

 Date

Very truly yours,


MARILOU F. MORILLO
 City Mayor

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No. _____

Certified Correct:

 Secretary to the Sanggunian

 Date