

PURCHASE ORDER
CITY OF CALAPAN

Supplier: LUCKY TYNES TRADING	P.O. No.: <u>0297</u>
Address: QUEZON CITY	Date: <u>07-21-23</u>
TIN: 264-614-033-000	Mode of Procurement: SMALL VALUE
	PR No./s: <u>324</u>

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: City Government of Calapan	Delivery Term: FOB Destination
Date of Delivery: <u>within thirty (30) days upon receipt of P.O</u>	Payment Term: N/60

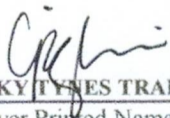
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	bxs	Paper clip, <i>plastic coated, small</i>	68	34.97	2,377.96
	pcs	Paper Cutter, "15 x "18	2	799.97	1,599.94
	pcs	Paste, 200g	4	54.97	219.88
	bxs	Pencil, No.2	38	79.97	3,038.86
	pcs	Permanent marker, <i>broad, black</i>	18	49.97	899.46
	pcs	Permanent marker, <i>broad, blue</i>	2	49.97	99.94
	pcs	Permanent marker, <i>fine, black</i>	90	49.97	4,497.30
	pcs	Permanent marker, <i>fine, blue</i>	24	49.97	1,199.28
	pcs	Permanent marker, <i>fine, red</i>	24	49.97	1,199.28
	packs	Photo Paper, <i>glossy, A4, 20's</i>	14	159.97	2,239.58
	packs	Photo Paper, <i>high gloss, A4, 20's</i>	11	159.97	1,759.67
	packs	Photo Paper, <i>matte, A4, 20's</i>	15	159.97	2,399.55
	roll	Plastic cover, <i>thick, big roll</i>	1	2,499.97	2,499.97
	rolls	Plastic cover, <i>thin, big roll</i>	3	799.97	2,399.91
	packs	Post-it note pad, <i>1x1.5"</i>	16	34.97	559.52
	packs	Post-it note pad, <i>3x3"</i>	20	44.97	899.40
	packs	Post-it note pad, <i>5x3"</i>	16	69.97	1,119.52
	packs	Post-it, <i>index mark arrows</i>	15	54.97	824.55
	unit	Printing Calculator, <i>12 digits</i>	1	6,499.97	6,499.97
	pcs	Puncher, <i>heavy-duty, 2 holes</i>	5	449.97	2,249.85
	bxs	Push pin	10	39.97	399.70
	pcs	Record book, <i>regular size, 150p</i>	39	69.97	2,728.83
	pcs	Record book, <i>regular size, 300p</i>	46	84.97	3,908.62
	pcs	Record book, <i>regular size, 500p</i>	66	124.97	8,248.02
	pcs	Record book, <i>small, 200p</i>	4	74.97	299.88
SUB-TOTAL 5					54,168.44

(Total Amount in Words)

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,


LUCKY TYNES TRADING
 Signature over Printed Name of Supplier


MARILOU F. MORILLO
 City Mayor

Date

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No. _____

Certified Correct:

Secretary to the Sanggunian

Date