

PURCHASE ORDER
CITY OF CALAPAN

Supplier: ESEC OFFICE SUPPLIES AND EQUIPMENT TRADING	P.O. No.: <u>0147</u>
Address: Calapan City	Date: <u>02-27-23</u>
TIN: <u>272-650-786</u>	Mode of Procurement: Small Value
	PR No./s: <u>0144</u>

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: CTID	Delivery Term: FOB Destination
Date of Delivery: within (7) seven days upon delivery	Payment Term: N/60

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		PNCN 2023 - March 15, 2023			
		Supplies and Materials			
1	pcs	Scissors	5	89.90	449.50
2	pcs	Illustration board	7	154.20	1,079.40
3	pcs	Certificates w/ holder	30	199.50	5,985.00
4	pcs	Leis	50	299.50	14,975.00
5	pcs	Plaques Awardees	8	3,999.00	31,992.00
6	pcs	Plaques Special awards	5	1,499.50	7,497.50
7	pcs	Plaques Silver awrds	25	999.60	24,990.00
8	pcs	Tarpaulin Printing	14	122.00	1,708.00
					88,676.40

(Total Amount in Words) Eighty Eight Thousand Six Hundred Seventy Six Pesos 40/100

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

ESEC OFFICE SUPPLIES AND EQUIPMENT TRADING

MARILOU F. MORILLO

Signature over Printed Name of Supplier

City Mayor

02-27-23

Date

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: _____

Certified Correct:

Secretary to the Sanggunian

Date