

PURCHASE ORDER
CITY OF CALAPAN

Supplier: <u>ESEC OFFICE SUPPLIES AND EQUIPMENT TRADING</u>	P.O. No.: <u>0040</u>
Address: <u>Calapan City</u>	Date: <u>02 - 17 - 23</u>
TIN: <u>272-650-786</u>	Mode of Procurement: <u>SMALL VALUE</u>
	PR No./s: <u>0008</u>

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <u>CITY GENERAL SERVICES DEPT.</u>	Delivery Term: <u>FOB Destination</u>
Date of Delivery: <u>within thirty (30) days upon receipt of P.O.</u>	Payment Term: <u>N/60</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	unit	Desktop Computer One (1) unit desktop computer Intel Core i5 processor Motherboard (Asus Prime) 8GB DDR4 memory (Kingston) 250GB 870 Evo series 2.5 SSD (Samsung) 1 TB Hard Drive (Seagate) ATX w/ 500W casing 24 Inch Essential Curved LED Monitor (Samsung) Keyboard & Mouse (Logitech) Keyboard & Mouse (Logitech) Uninterrupted Power Supply 650W (APC)	1	57,000.00	57,000.00
					57,000.00

Fifty seven thousand pesos only.

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

ESEC OFFICE SUPPLIES AND EQUIPMENT TRADING

Signature over Printed Name of Supplier

02 - 17 - 23

Date

Very truly yours,

MARILOU F. MORILLO

City Mayor

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: _____

Certified Correct:

Secretary to the Sanggunian

Date