

PURCHASE ORDER

CITY OF CALAPAN

Supplier: <u>ESEC Office Supplies and Equipment Trading</u> Address: <u>Calapan City</u> TIN: <u>272-650-786-000</u>	P.O. No.: <u>0128</u> Date: <u>02-17-23</u> Mode of Procurement: <u>Shopping</u> PR No./s: <u>0097</u>
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Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <u>City Public Safety Department</u>	Delivery Term: <u>FOB Destination</u>
Date of Delivery: <u>Within thirty days upon receipt of P.O.</u>	Payment Term: <u>N/60</u>

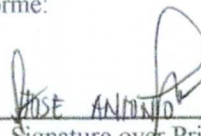
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	unit	Laptop Specs: i5/ Win 10/ Charger with Bag & mouse 8 gb memory/ 512 SSD	1	59,800.00	59,800.00
					59,800.00

(Total Amount in Words) : FIFTY NINE THOUSAND EIGHT HUNDRED PESOS

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,


JOSE ANTONIO N. ENCARNACION
 Signature over Printed Name of Supplier
02-17-23
 Date


MARILOU F. MORILLO
 City Mayor

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: _____

Certified Correct:

Secretary to the Sanggunian

Date